

City of Santa Fe, New Mexico

memo

DATE: February 15, 2021

TO: Governing Body
Finance Committee
Quality of Life Committee

FROM: Kristine Mihelcic, Community Engagement Director
Pauline Kamiyama, Arts and Culture Director

Item and Issue:

Request the approval of a Budget Adjustment Resolution (BAR) in the amount of \$62,000 to fund the Consultant Team that will facilitate the Culture, History, Art, Reconciliation, and Truth (CHART) process.

Background and Summary:

On January 13, 2021, the Governing Body adopted Resolution 2021-06, Hosting Community Conversations on Santa Fe Cultures, Histories, Reconciliation, and Truth (CHART). The Resolution called for the City of Santa Fe to establish a City project team to provide sufficient organizational and logistics support for a community-centered process.

The City seeks a consultant team (Consultant) to facilitate the CHART process including but not limited to the planning, development, coordination, communication, outreach, implementation and evaluation of a community-centered processes that fosters dialogue within the City. The Consultant will have experience in cultural competency particularly with the communities of Northern New Mexico and have a community-centered practice. The Consultant will work closely with the City Project Team to implement a robust engagement process and will provide a final report with recommendations gained from community input.

The City of Santa Fe ("City") recognizes the political and cultural divisions in the United States at this time and has observed the destruction of the Soldier's Monument (the Obelisk) on the Plaza, the removal of the Don Diego de Vargas statue from Cathedral Park, and the boarding up of the Kit Carson memorial. There is an urgent call to action to discuss the City's cultural histories and current viewpoints to seek solutions for a future of peace, justice, healing, and reconciliation through a process for community engagement that encourages people to speak, to be heard, and to listen. This is the beginning of an ongoing effort to learn and understand our

complex histories and stories, and to promote truth, healing, and reconciliation for a future of peace and justice.

Procurement Method

Procurement Method: Request for Proposals (RFP)

Funding Source:

The CHART internal team is requesting a BAR for FY21. Funding will be provided from available funding in Human Resources that was allocated for retirement incentives but will not be needed for FY21.

Bar Funds To:

Munis Org Name / Number: Constituent Services/ 1002575

Munis Object Name / Number: Other Consulting/ 510340

In the amount of \$62,000

Action Requested:

Arts and Culture Department and the Community Engagement Department respectfully request your review and approval for the Budget Amendment Resolution to move funds from () to fund the Culture History Art Reconciliation and History Process.

Log # {Finance use <u>only</u> }:	
Journal # {Finance use <u>only</u> }:	

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME					DATE	
Community Engagement & Human Resources						
ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE	
<u>EXPENDITURES</u>				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>	
HR / Full-Time Exempt Salaries (Retirement Incentives)	1000231	500225			(62,000)	
Constituent Services / Other Consulting	1002575	510340		62,000		
<u>REVENUES</u>				<i>{enter as negative #}</i>	<i>{enter as positive #}</i>	
JUSTIFICATION: <i>(use additional page if needed)</i> --Attach supporting documentation/memo				\$ 62,000	\$ (62,000)	

See attached memo	<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund(s) Affected	Fund Balance Increase/(Decrease)
	TOTAL:	0

Andy Hopkins	2/10/2021	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	<u>Alexis Lotero</u> <small>Alexis Lotero (Feb 11, 2021 11:22 MST)</small>
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	Budget Officer
Division Director Signature <i>{optional}</i>	Date	City Council Approval Date	N/A
<u>Bernadette Salazar</u> <small>Bernadette Salazar (Feb 10, 2021 17:35 MST)</small>		Agenda Item #:	Finance Director {≤ \$5,000}
Department Director Signature	Date		N/A
			City Manager {≤ \$60,000}

CHART BAR

Final Audit Report

2021-02-11

Created:	2021-02-11
By:	Andy Hopkins (ajhopkins@ci.santa-fe.nm.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZoY4sZ9JE44PT8HApertwvnOYP_HUUPV

"CHART BAR" History

-  Document created by Andy Hopkins (ajhopkins@ci.santa-fe.nm.us)
2021-02-11 - 6:02:21 PM GMT- IP address: 63.232.20.2
-  Document emailed to Alexis Lotero (aclotero@santafenm.gov) for signature
2021-02-11 - 6:02:59 PM GMT
-  Email viewed by Alexis Lotero (aclotero@santafenm.gov)
2021-02-11 - 6:22:17 PM GMT- IP address: 104.47.64.254
-  Document e-signed by Alexis Lotero (aclotero@santafenm.gov)
Signature Date: 2021-02-11 - 6:22:57 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Agreement completed.
2021-02-11 - 6:22:57 PM GMT