



# City of Santa Fe, New Mexico

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*Alan Webber, Mayor*

Councilors:

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Jamie Cassutt-Sanchez, District 4  
JoAnne Vigil Coppler, District 4

**DATE:** January 30, 2021

**TO:** Finance Committee

**VIA:** Mary T. McCoy *MTM*  
Finance Director *MTM*

**FROM:** Andy Hopkins *AJH*  
Principal Budget Analyst *AJH*

## **ITEM AND ISSUE:**

Request for approval of a budget amendment Resolution for the quarter ending December 31, 2020 (Second Quarter).

## **BACKGROUND AND SUMMARY:**

Attached is a Resolution listing increases and decreases to the FY 2020/21 operating and CIP budget. All of these amendments are included in this Resolution because they result in a net increase or decrease to the various funds affected, and thus require DFA/LGD approval. The schedule of detail supporting these increases and decreases is presented in four sections:

- A. Amendments to FY 2020/21 Budget That Have Previously Been Approved by City Council: these budget amendments have been previously approved by the Governing Body, and reflect amendments that exceed \$60,000 and that result in a net increase or decrease to any funds (and do not represent re-appropriations of unspent budget amounts from the prior year). Per City ordinance, such amendments require Governing Body approval. They are included in this Resolution for the purpose of summarizing all quarterly budget amendments in a single resolution to provide to the Local Government Division of the New Mexico Department of Finance and Administration (DFA/LGD) for their review and approval. Presentation of these amendments on a single resolution in this way is much more efficient than the alternative of presenting a revised resolution to DFA/LGD for each and every individual budget amendment approved by City Council.
- B. Amendments to FY 2020/21 Budget That Have Not Previously Been Approved by City Council: these amendments were approved by and executed under the authority of the

Finance Director (if the net budgetary change to any fund was under \$5,000) or the City Manager (if the net budgetary change was between \$5,000 and \$60,000), as per City ordinance. Also included are purely technical corrections and re-appropriations of unspent prior year budget amounts (including amounts over \$60,000), which, per City ordinance, are approved and entered based on the prior year's City Council-approved budget authority, and subsequently submitted on a quarterly basis for City Council review and approval.

- C. Joint Operations (Buckman Direct Diversion & Santa Fe Solid Waste Management Agency) – Board-Approved Amendments to FY 2020/21 Budget: as the title of this section attests, these amendments reflect net changes to the Buckman Direct Diversion (BDD) and SF Solid Waste Management Agency (SFSWMA) joint operations budgets, approved and entered under the authority of the governing boards of those entities. Like the amendments outlined above, these budgetary changes are included in this Resolution for the purpose of presenting all quarterly net budgetary fund changes to DFA/LGD for its approval as required.
- D. Summary of All Quarterly Amendments to FY 2020/21 Budget by Fund: this section summarizes the net changes to all City funds detailed in the previous three sections (A-C). As shown at the bottom of this section, these amendments result in a net increase to the City's overall expenditure budget of \$17,874,275 and a net increase to the overall revenue budget of \$8,386,498. The resulting net expenditure increase of \$9,487,777 (over and above additional revenue) is supported by current budgeted revenues and/or available fund balances.

The Budget Office submits all amendments resulting in net budgetary fund changes on a quarterly basis for Finance Committee consideration and City Council approval, and subsequently submits said amendments to DFA/LGD after approval by the Governing Body.

**ACTION RECOMMENDED:**

Recommend approval of these amendments to the Governing Body. After City Council approval, the Resolution will be forwarded to DFA/LGD for its approval as required.