

# City of Santa Fe, New Mexico

## memo

**Date:** October 20, 2020

**To:** Mayor Alan Webber and City Council

**From:** Alexandra Ladd, Director  
Office of Affordable Housing

**Re:** Request to Publish Notice of Public Hearing for the CDBG 2019-20 CAPER

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**ACTION REQUESTED:**

Approve publication of a Notice of Public Hearing for the November 10, 2020 City Council meeting. The purpose of the public hearing is to solicit public comments and discussion on the 2019 – 20 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REVIEW (CAPER).

**BACKGROUND:**

The Community Development Block Grant (CDBG) requires that the Consolidated Annual Performance Evaluation Review (CAPER) is submitted to United States Department of Housing and Urban Development (HUD) 90 days after the end of the program year. Due to administrative delays related to pandemic restrictions, HUD extended the deadline for submittal to 180 days. The report details accomplishments of CDBG-funded subrecipient activities as well as the financial status of the CDBG for the prior funded year.

**ITEM AND ISSUE:**

The City's CDBG Citizen Participation Plan, required by HUD, requires that Santa Fe residents be given adequate time to review the City's use of CDBG funds. As part of this effort, the City makes the CAPER available for a 15-day public comment period, presents the Plan at public meetings and holds a public hearing prior to submitting the CAPER to HUD. Because of restrictions related to the COVID-19 pandemic, paper copies are not available this year unless upon request and all public meetings are broadcast virtually. The public meeting schedule is as follows:

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| • Community Development Commission public meeting             | October 21, 2020  |
| • Request to Publish Notice of Public Hearing at City Council | October 28, 2020  |
| • Finance Committee public meeting                            | November 2, 2020  |
| • Quality of Life Committee public meeting                    | November 4, 2020  |
| • Public Hearing at City Council meeting                      | November 10, 2020 |

Thank you for approving this request.